

Bridgeway Church of the Nazarene

Beaufort, NC

Please note: We have implemented a **Policy** and **Procedure Manual** that highlights and identifies our beliefs and mandates for a variety of things in the local church. Please contact us for more details/information on Fundraising, as it will require an Agreement prior to approval.

Fundraising: General Information and Approval Form (Revised 8/2024)

While we recognize and support means/methods for both Fundraising Events and Happenings, for various causes, people, and projects, it is Bridgeway Church's (along with the Church of the Nazarene's) Policy to have an accountable, controlled, godly handle on responsibility. We must strive for accountability in all aspects. The projection in how we advertise, appeal, and communicate to others, inside and outside of the church, is also imperative to our mission. It is our desire to be above reproach and project the behaviors and characteristics that our Lord intends.

The primary purpose of Bridgeway Church is a *spiritual* one. We are a local church community/family with local, district, and global connections and relationships. Our call is to **SERVE** and **WORK** in helping to fulfill the Great Commission given by our Lord Himself: **“to go into all the world...”** (see Matthew 28, vv.16-20). As a church seeking to accomplish this in our Wesleyan heritage, our history is to do our part in leading others to a saving faith in Jesus Christ.

We do seek to help in ways and means that require Fundraising. Whether it be for a special trip or journey, equipment or items for expensive projects, or assisting and helping a family facing a devastating financial or life situation—raising any funds for disbursement and help can be (and should be) a very worthwhile blessing. Over the years, Bridgeway Church and our Fundraisers have aided and assisted dozens in a multitude of ways/means. While this Form/Policy is short in length, it contains many details for the purpose of clarity.

If you have questions or need further information, we encourage you to ask and seek answers **BEFORE** any organization, planning, or scheduling occurs. Here is the direct contact information:

Porter Graves, III (Pastor)
pastorpg@bridgewaync.org
(252) 728-1929

Kathy Odell (Church Treasurer)
kodell1205@gmail.com
(252) 665-0843

Belinda Schultz (Events Director)
events@bridgewaync.org
(252) 342-3359

Requirements for Approval:

- A determined need must be communicated and established, in writing, by any group/ministry/person. This must be written out and signed by the Fundraising Department Head, Director, or Leader who is seeking to plan and execute the fundraising activity.
- The documentation referenced in the point above must be delivered/sent/given to one of the contacts listed above (electronically, in person, or by U.S. Mail). There are several items that must be checked and verified prior to approval, but we will respond within 5 days of receiving such request.
- Approval must be received prior to any advertising, coordination, or planning of the Fundraising Event or Activity. This will be done by the Church Board.

Please Note:

Many Fundraisers require multiple layers of assistance. Please be sure to keep the church contacts notified if anything special is needed or if any plans change to scheduling (if approved).

If/when additional personnel are needed, or materials/supplies are required, it is the responsibility of the Fundraising Director or Coordinator to purchase, receive, and have available materials/supplies on hand. The items in the church kitchen or other supply cabinets/closets are for Church Events and Happenings and should not be used for Fundraising Events.

Where cash is involved in donations and other transactions, the requirement of Bridgeway Church is to have at least 2 members, in good standing, verify the collection/count of totals (in conjunction with Manual 2023).

Additionally, any expenses that were paid out of this cash must be documented and signed off on. Count Forms/Sheets are accessible in the Copier Room.

It is important to note that we do have a Policy to not involve ourselves, or the Church, in any Fundraising activities or efforts that would give the impression of “gambling.” Therefore, no 50/50 or lottery style systems are permitted to be used. If there is something you are unsure of, please don’t hesitate in contacting us with specific questions.

Thank you for your understanding and support in these matters.

I have read and agree to the Fundraising Guidelines of Bridgeway Church and to all if the requirements as set forth in this document.

Printed Name

Signature

Cell/Mobile #

Email Address

Today’s Date

Bridgeway Church of the Nazarene

Received by: _____ Date: _____